City of Portola

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STAFF COPY

August 17, 2000

Ms. Carolyn Sullivan
California Integrated Waste Management Board
8800 Cal Center Drive
Sacramento, CA 95826

RECEIVED
AUG 2 2000
By

Re: 1999 ***2000 Annual Report, City of Portola***

Dear Ms Sullivan:

The City of Portola is pleased to present our 1999 Annual Report on waste generation and diversion in the city of Portola. Our staff have reviewed the Diversion Rate Calculator for the city on the Board's web site and we disagree with the calculated diversion rate of minus 20 percent. As such, based on a conversation you recently had with Tom Valentino, we will not certify that incorrect diversion calculation. Rather, we present our data for waste disposal and recycling. We also enclose the Board requested attachments to complete our Annual Report:

Based on records of waste disposed at Portola Landfill (as reported to the state Board of Equalization) and the resources recovered for recycling within the city, we report the following figures for 1999:

SOLID WASTE DISPOSED

▸ Solid Waste Disposed at Portola Landfill	=	1,683.0 tons

SOLID WASTE RECOVERED FOR RECYCLING

▸ Scrap Metal Recovered at the Landfill	=	149.0 tons
▸ Inert Wastes (C&D) Recovered at the Landfill	=	860.0 tons
▸ Passenger Tires Recovered at the Landfill	=	7.6 tons
▸ OCC Recovery at Daw's Recycling	=	269.6 tons
▸ Glass Recovery at Daw's Recycling	=	74.8 tons
▸ ONP Recovery at Daw's Recycling	=	59.1 tons
▸ Plastic Recovery at Daw's Recycling	=	5.7 tons
▸ Aluminum Recovery at Daw's Disposal	=	29.3 tons
▸ Furniture Recovery at Portola Used Furniture	=	30.0 tons
▸ Recovered Goods at Nifty Thrifty Store	=	120.0 tons
▸ City Grasscycling	=	99.6 tons

TOTAL SOLID WASTE GENERATED IN PORTOLA	=	3,387.7 tons
TOTAL SOLID WASTE RECOVERED IN PORTOLA	=	1,704.7 tons
Based on this data, our diversion percentage for 1999	=	1,704.7 tons ÷ 3,387.7 tons
	=	50.3%

It is important to note that the 1999 diversion percentage represents the highest calculated recycling amount ever recovered in Portola, since records began being kept in1989. Important factors of success include our curbside recycling program, the waste diversion opportunities at the landfill and the willingness of Portola residents and businesses to recycle. And, while the city is pleased of our diversion percent for 1999, we also must note that the landfill received a high, and probably unsustainable, amount of inert wastes during 1999. This waste stream will likely fluctuate annually. The enclosed table summarizes total quantities of waste disposed of and diverted from disposal at Portola Landfill over the past 11 years. The total recovered waste quantity at Portola Landfill was highest ever in 1999, accounting for 37.5% of last year's total diversion quantity. The amended PARIS report (enclosed) provides information about the many recycling programs the city of Portola.

Because most of the waste diversion program identified in our SRRE have been implemented, the city recognizes that the 50% diversion goal may be problematic to achieve in 2000 and beyond. The city believes that an achievable (and sustainable) diversion quantity is about 35 to 40 percent annually over the foreseeable future, to account for future economic uncertainties. Therefore, the city anticipates submitting a petition to the CIWMB for reduced diversion requirements.

Please contact us if you need any further information on the 1999 annual report.

Sincerely,
City of Portola

Jim Murphy

James T. Murphy
City Administrator

encl.

cc: Tom Valentino

Integrated Waste Management Board

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Model Annual Report

Annual Report Summary

You may print this Annual Report summary to keep as your official record of your submission.

Before submitting your report to the Board, please take the time to review everything on this page to confirm it is complete and correct. If you need to modify some information, close this window to return to the Electronic Annual Report to make your corrections. Then, preview the report again.

Report Year Filed: 2000

Need 1) Gen Study compare w/ MARIS

Jurisdiction: Portola
Jurisdiction Contact: JIM MURPHY
Phone Number: (530) 832-4216

Person Completing Report:
Name: Tom Valentino
Phone: (530) 345-2793
Summary Generated on: 10/22/2001

Calculation Method: Generation Method
Time Extensions and Alternative Goals: This jurisdiction is not submitting an SB 1066 request at this time; however, should its Board approved diversion rate falls below 50 percent, the jurisdiction reserves the right to submit a 1066 request at that time.
Petition for Rural Reduction: No
BioMass: No

Section A

New generation study to: Calculate Annual Diversion Rate

You have indicated you will perform a generation study to calculate your annual diversion rate; therefore, you must complete CIWMB's Base Year Modification Certification Sheets. Although you will be able to file your electronic Annual Report without filling out this sheet, your annual report will not be complete until this sheet is completed and received by CIWMB. Contact your OLA representative for details.

Section B

2010-RC-DRP	Residential Drop-Off	No	220	Selected and Ongoing
Additions to Program Notes:	Drop-off of recyclables at Daw`s in Portola. Includes glass, plastic, aluminum, newsprint and cardboard			
2020-RC-BYB	Residential Buy-Back	No	N/A	Selected and Ongoing
2030-RC-OSP	Commercial On-Site Pickup	No	N/A	Selected and Ongoing
2050-RC-SCH	School Recycling Programs	No	N/A	Selected and Ongoing
2060-RC-GOV	Government Recycling Programs	Yes	N/A	Alternative and Ongoing
2070-RC-SNL	Special Collection Seasonal (regular)	Yes	N/A	Alternative and Ongoing
2080-RC-SPE	Special Collection Events	Yes	N/A	Alternative and Ongoing
4020-SP-TRS	Tires	Yes	3	Selected and Ongoing
Additions to Program Notes:	continued tire diversion program during 2000			
4030-SP-WHG	White Goods	Yes	35	Selected and Ongoing
4040-SP-SCM	Scrap Metal	Yes	295	Selected and Ongoing
4050-SP-WDW	Wood Waste	Yes	N/A	Selected and Ongoing
Additions to Program Notes:	City may incorporate wood waste grinding program at a later date			
4060-SP-CAR	Concrete/Asphalt/Rubble	Yes	560	Selected and Ongoing
4090-SP-RND	Rendering	No		Alternative and Ongoing
5000-ED-ELC	Electronic (radio ,TV, web, hotlines)	Yes	N/A	Planned in Future

G1 - Local compost/mulch use:	Yes Mulch and Compost are part of the procurement policy, although no city projects utilized those materials during 2000
G2 - Compost/mulch procurement policy:	Yes Resolution No. 1668, adopted on March 14, 2001 requires use of compost and mulch where appropriate for city controlled development projects.
G3 - Food waste program:	No
G4 - Greenwaste program:	Yes City is developing RFP for waste collection. Considering having curbside greenwaste pickup as part of the RFP. Bid process will commence February 2002
G5 - Overall Benefits:	No

Section H - Additional Infomation

The city of Portola is proactive with waste diversion and recycling, considering the small size (pop. approximately 2200) and rural location. A new solid waste ordinance is being developed which includes provisions for new privately operated recycling programs. A new solid waste collection franchise agreement is being developed for implementation in October 2002, with requirements for economic waste diversion and recovery for recycling.

Print Summary

Close Report Preview

Last updated: August 30, 2001

Local Government Central http://www.ciwmb.ca.gov/LGCentral/
Larry Stephens: lstephen@ciwmb.ca.gov (916) 341-6241
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STATE OF CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD

Reporting Year Disposal Tonnage Modification Request and Certification

(06-01)

To request a change to your jurisdiction's reporting year disposal amount, please complete and sign this form and return it to your Office of Local Assistance (OLA) representative at the address below. Please note that upon review of your request, OLA staff may ask for additional information if the information provided in the form is not clear. OLA staff will review your request as part of the Annual Report/Biennial Review process; therefore, it is recommended that this form be included as part of your Annual Report to the California Integrated Waste Management Board (Board).

Please be advised that the Biennial Review is not only a review of whether a jurisdiction has met their diversion rate requirement, but it is also an evaluation of a jurisdiction's progress in implementing the selected programs identified in their Source Reduction and Recycling Element (SRRE) and Household Hazardous Waste Element.

If you have any questions about the certification process, or how to fill out this form, please call your OLA representative at (916) 341- 6199.

Mail completed documents to:

California Integrated Waste Management Board
Office of Local Assistance (MS - 25)
1001 I Street
P.O. Box 4025 (mailing address)
Sacramento, CA 95812-4025

SEP 05 2001

General Instructions:

Please complete both Section I and Section II, and then all other applicable subsections.

Section I: Jurisdiction Information and Certification

I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of:

Jurisdiction Name: City of Portola
County: Plumas
Authorized Signature: Thomas Valentino
Title: Consultant
Type/Print Name of Person Signing: Thomas Valentino
Date: 8/31/2001
Phone: (530) 345.2793
Person Completing This Form (please print or type): Thomas Valentino
Title: Consultant
Phone: (530) 345.2793
Mailing Address: 101 Brookline Circle
City: Chico
State: CA
ZIP Code: 95973
E-mail Address: pws@sunset.net

Section II: Information for Modification of Existing Reporting Year Disposal Tonnage

*If requesting more than one type of reporting year disposal tonnage modification, please complete a separate subsection "A7" for each type of modification and attach as A7-1, A7-2, etc., and complete all applicable subsections for **each** reporting year inaccuracy selected in A5.*

A1. Reporting Year to be Corrected: 2000 A2. Current Disposal Tonnage as Reported To The Board: 1307 A3. Increased or Decreased Tons Requested: -0 A4. Proposed Total Reporting Year Disposal Tons Requested: 0

A5. Statute (PRC sections 41031-41033, 41331-41333), Regulation (14CCR sections 18722 et seq., 18800 et seq), and Board Policy (modification methods as outlined in the March 27, 1997 Board-approved "Agenda Item 32") allow for reporting year disposal tonnage modifications. Please state the nature of the base year disposal tonnage inaccuracy by checking all that apply. *(Information regarding Statute, Regulations and "Agenda Item 32" are available on the Board's Web site at www.ciwmb.ca.gov/Law.htm and at www.ciwmb.ca.gov/LgLibrary/Policy/BaseYrChange/)* Disposed waste actually generated in another jurisdiction (e.g., misallocated waste). *Answer questions A6-A9.* Disposal tonnage miscalculated. (This could be a 100% audit of hauler and self-haul tonnage in lieu of Disposal Reporting System (DRS) disposal tonnage when correcting an existing, or establishing a new, base year.) *Answer questions A6-A9.* Non-hazardous designated waste tonnage or disposal mandated by federal or State agency policy, order, or contract modification. *Answer question A10.* Also, reference Board's Web page for Class II Policy Letter at www.ciwmb.ca.gov/LGLibrary/Policy/Class2.htm Waste disposal from a declared disaster or public emergency. (Reference: 14CCR, Art. 9.0, sec. 18794.0 (g), and sec. 18794.2 (g) for disaster-related reporting requirements.) *Answer questions A7-A9 and A11.* Waste exported out of state and later diverted. (Reference 14CCR, Art. 9.2, sec. 18813 (c) (4) for additional information.) *Answer questions A7-A9 and A12.* Residual waste from regional diversion facility. (Reference PRC section 41782 (a) (2), (b) and (c) for additional disposal tonnage modification requirements.) *Answer questions A7-A9 and Sections III, IV and V.* Residual waste from regional medical waste treatment facility. (Reference PRC section 41782 (a) (1), (b) and (c) for additional disposal tonnage modification requirements.) *Answer questions A7-A9 and Sections III and V.* Other base year disposal tonnage inaccuracy not specifically outlined in statute, or "Agenda Item 32." Please explain in detail below, including your proposed tonnage modification method. *Answer questions A7-A9.*

A6.a. **(Answer only if you are claiming a misallocation or miscalculation.)** Please explain the basis for the misallocation or miscalculation claim, i.e., why is the disposal tonnage reported through the Board's DRS not correct? *Attach documentation that demonstrates the misallocation or miscalculation.* b. Please indicate below: Correct jurisdiction of origin: _____Landfill operator: _____ Reporting county: _____ c. How has the misallocation or miscalculation problem been resolved so that the error does not reoccur? d. Parties affected by this misallocation or miscalculation claim (e.g., jurisdiction[s]), hauler[s], county[s] or landfill operator[s]) should be notified in writing regarding the problem and your pending claim to the Board. *Attach a copy of the notification letter(s) sent.* The notification letter should identify the problem claimed in subsection A5, tonnage amount claimed. This should give the basis for determining the correct jurisdiction of origin or disposal calculation (including any substantiating documentation), and a proposal for correcting/addressing the problem.

A7. In the table below, list the data records that support your claim and are available for Board review. For example, weight tickets from a transfer station or a signed letter on official letterhead indicating where the waste tonnage originated (i.e. jurisdiction of origin).

Source of Disposal Data	Tons	Type of Record	Location of Data

A8. What is your calculated diversion rate before and after the proposed change in disposal tonnage? Reporting year: 2000 Current Board default diversion rate: 12 % Diversion rate using proposed disposal tonnage: 52 %

A9. If the proposed reporting year tonnage modification results in an increase in your waste diversion rate, please explain how your diversion rate is consistent with your level of SRRE program implementation. For example, does your new diversion percentage reflect the recycling and diversion programs you have implemented in your jurisdiction? The calculation is based on recycle tonnages from annual Report & BOE disposal tonnages from 2000

A10.a. **(Answer only if you are claiming a modification because of non-hazardous designated waste tonnage or disposal mandated by federal or state agency policy or contract.)** Please identify the material type and tonnage being claimed, and explain why the landfill is prohibited from diverting the material. *(Attach documentation showing tonnage claimed by material type).*

b. Describe your efforts to divert the non-hazardous designated waste material prior to this tonnage modification request.

A11.a. **(Answer only if you are claiming waste disposal from a declared disaster or public emergency.)** Describe the disaster or emergency claimed below (e.g., fire, flood; month/year of disaster; who declared the disaster or emergency). *(Also attach a copy of official public notice of the disaster or emergency.)*

b. Describe the diversion programs implemented to maximize diversion of disaster-related solid waste.

A12. **(Answer only if you are claiming out-of-state waste that was reported in the Disposal Reporting System that was later diverted.)** Describe the diversion program; e.g., responsible agency for the diversion, diversion program, reporting information provided to substantiate the tonnage claimed.

Section III: Facility Information (Answer only if you are claiming residual waste from a regional diversion facility or treated waste from a regional medical waste treatment facility.)
1. Facility name: 2. Facility location:

3. Total tons of residual waste disposed (for diversion facility): _____ tons Total tons of waste disposed (for medical waste treatment facility): _____ tons
4. List the material types processed by the facility.

5. ***(Answer only if claiming a deduction for treated medical waste).*** List the jurisdictions contributing the non-treated medical waste processed by the facility.

Section IV: Regional Diversion Facility Qualification: (Answer only if you are claiming residual waste from a regional diversion facility.)
1. Does the facility accept material from within the jurisdiction? Yes *If yes, go to question 2.* No *If no, go to question 9.* 2. Does the facility have a Solid Waste Facility Permit? Yes *If yes, go to question 9.* No *If no, go to question 3.* 3. List the jurisdictions that send waste to the regional diversion facility. 4. Explain how the material received by the facility was source-separated for the purpose of being processed prior to its arrival at the facility.
5. How much residual waste is generated by the facility? _____ % (of material received) _____ tons 6. Is all residual waste a result of the recycling that takes place at the facility? Please explain. Note: Waste generated by the facility that is not a result of the processing of the recycled material handled by the facility may not be included in the residual claimed for deduction (e.g., waste from offices, lunch room, etc.) 7. Describe how the facility contributes to the regional effort to divert solid waste from disposal. 8. List and explain the factors that prevent the facility or jurisdiction from allocating the residual waste back to contributing jurisdictions. 9. If you answered No to question 1, or Yes to question 2, your claim does not qualify for a deduction.

Section V: Required Annual Report Information (To be answered only if claiming a reporting year deduction for residual waste from a regional diversion facility or a regional medical waste treatment facility that was approved in the previous year's annual report.)
1. What is the total amount of residual solid waste produced at the facility? _____ % (of total material handled) _____ Tons 2. List the individual waste types and amounts of residual solid waste that cannot feasibly be diverted by the facility. 3. List all of the factors that continue to prevent the residual waste from feasibly being diverted.
4. Identify and describe any changes to the facility or residual waste since this deduction was first granted or since the last annual report. 5. Identify and describe any additional efforts undertaken or planned to divert some or all of the residual waste generated by the facility.