To request a Time Extension (TE) or Alternative Diversion Requirement (ADR), please complete and sign this form and return it to your Office of Local Assistance (OLA) representative at the address below, along with any additional information requested by OLA staff. When all documentation has been received, your OLA representative will work with you to prepare for your appearance before the Board. If you have any questions about this process, please call (916) 255-2555 to be connected to your OLA representative.

Mail completed documents to:

California Integrated Waste Management Board
Office of Local Assistance, MS 8
8800 Cal Center Drive
Sacramento CA 95826

General Instructions:

For a Time Extension complete Sections I, II, III-A, IV-A, and V.

For an Alternative Diversion Requirement complete Sections I, II, III-B, IV-B and V.

Section I: Jurisdiction Information and Certification

All respondents must complete this section.

I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of:

Jurisdiction Name	County
City of Duarte	Los Angeles

Authorized Signature	Title
[signature]	Assistant City Manager

Type/Print Name of Person Signing	Date	Phone
Michael R. Yelton	7-30-02	(626) 357-7931

Person Completing This Form (please print or type)	Title
Kristen Petersen	Assistant to the City Manager

Phone	E-mail Address	Fax
(626)357-7931	petersenk@accessduarte.com	(626) 358-0018

Mailing Address	City	State	ZIP Code
1600 Huntington Drive	Duarte	CA	91010

Section II—Cover Sheet

This cover sheet is to be completed for each Time Extension (TE) or Alternative Diversion Requirement (ADR) requested.

1. Eligibility

Has your jurisdiction filed its Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element with the Board (must have been filed by July 1, 1998 if you are requesting an ADR)?

☐ No. If no, stop; not eligible for a TE or ADR.

☒ Yes. If yes, then eligible for a TE or ADR.

2. Specific Request and Length of Request

Please specify the request desired.

☒ **Time Extension Request**

Specific years requested _2002 & 2003_____

Is this a second request? ☒ No ☐ Yes Specific years requested. _ _____
(**Note:** Requests for an additional extension will need to address why the jurisdiction's efforts to meet the 50% goal by the end of the first extension were not successful.)

☐ **Alternative Diversion Requirement Request (*Not allowed for Regional Agencies*).**

Specific ADR requested _ _____%, for the years_ _____.

Is this a second ADR request? ☐ No ☐ Yes Specific ADR requested _ ____%, for the years _ _____
(**Note:** Requests for an additional ADR will need to address why the jurisdiction's efforts to meet 50% by the end of the first ADR period were not successful.)

Note: Extensions may be requested anytime by a jurisdiction, but will only be effective in the years from January 1, 2000 to January 1, 2006. An original request for a TE/ADR may be granted for any period up to three years and subsequent requests for TE/ADR may extend the original request or be based on new circumstances but the total number of years for all requests cannot total more than five years or extend beyond January 1, 2006.

Section IIIA—TIME EXTENSION

Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's progress in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.

Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIA-1).

1. **Why does your jurisdiction need more time to meet the 50% goal? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.**

The City needs more time to achieve the 50% goal so that newly established program benchmarks can be reviewed. The City will then be able to move forward in a methodical manner so as to achieve the 50% goal.

SRRE selected programs were unable to achieve 50% diversion due to the inability of the City to correctly assess what their programs had achieved. Program benchmarks were necessary for the City to take decisive action.

The City faithfully implemented its SRRE programs by their respective deadlines. Barriers to meeting the 50% goal include:

(1) The lack of an approved new base year until May 2002 to correct numerical deficiencies in the 1990 base year.

The newly approved 1998 base year study corrected the flawed diversion rate identified in the original base year study. In both 1999 and 2000, the diversion rate has stabilized in the 35 to 45 percent range using the base year adjustment methodology.

(2) The original SRRE overestimated the benchmark diversion rate due to disposal under-reporting in the 1990 study. That led to overconfidence in the SRRE's identified diversion rate and inadequate programming. It wasn't until after establishment of the AB2494 disposal reporting system and the 1998 solid waste generation study establishing a new base year that the diversion rate was found to be low. Unfortunately, this meant that corrective programming similar to what is proposed in this TE was not implemented.

The programming deficiencies are now being remedied as described within this document. The City will work with its franchise hauler, its consultant, and business community to implement new and innovative programs that will enable the City to meet diversion requirements.

(3) Voluntary nature of the SRRE in the commercial sector. While the City remarkably increased its diversion rate in the residential sector with the introduction of the mandatory curbside program coupled with a variable rate, the participation from the commercial sector in the City's on-site voluntary commercial pickup service has been sporadic despite widely disseminated public education materials.

The City is in the process of developing a plan to set up a City-subsidized commercial recycling program, targeting the top 10 generators in the City. The program will be supported by technical assistance such as waste audits and free advice.

(4) Lack of resources to enforce C&D recycling.

This will be overcome by the City staff with the establishment of a new infrastructure that enforces ordinances, penalizes offenders, and monitors the level of compliance.

(5) Erroneous reporting by the DRS and illegal hauling. Due to the City's geographical disadvantage in neighboring County unincorporated area, the City has had problems with misallocated tonnage. It has been impossible to verify correct origins of all of questionable records in the DRS.

The City will work with its franchise hauler to alter collection schedules to minimize confusion and misrecording by scale masters.

The City is reserving the right to implement the MRF based program for the commercial sector in the event selected programs are inadequate.

2. Why does your jurisdiction need the amount of time requested? Describe any relevant circumstances in the jurisdiction that contribute to the need for a Time Extension.

The City needs two years from the date of this submittal to reach the mandate for the following reasons. The City only recently received an approved new base year (May 2002 Waste Board meeting). Without accurate numerical base line information, it has been difficult to gauge the successfulness of existing diversion programs. Nonetheless, in recent years, the City's diversion rate in the residential sector has significantly increased since the City upgraded its solid waste and curbside recycling program. On the other hand, the City's non residential sector represents much higher generation (78%) as compared to its residential counterpart. For that reason, the City has determined to focus its effort on increasing diversion activities in the City's commercial sector. The proposed programs described within are to be newly established, which require careful planning and a new infrastrucure before the full implementation. The City would also need to strengthen interdepartmental cooperation for additional staff time to mandate C&D recycling.

3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.

In the Model Annual Report for 2000, the City has detailed its efforts in the PARIS report verifying that all SRRE identified programs have been implemented. Beyond the SRRE programs, the City solicited and submitted applications for WRAP awards for a number of businesses, and widely disseminated educational and outreach materials among the public.

In 1996, the City transformed its solid waste and recycling management by awarding an exclusive contract to a new hauler. The hauler upgraded the City's entire solid waste and recycling services to bring it in line with accepted industry practices in refuse collection and recycling. To encourage residential waste reduction, the City implemented a variable rate structure in 1997. Along with this, the City upgraded its cubside recycling program from crates to automated containers and added mandatory automated green waste recycling. As an incentive to recycle, the City provided containers for both recyclables and green waste free of charge. To support the improved program and raise awareness among residents, the City conducted a comprehensive public education campaign through the print/broadcasing media, City newsletter, brochure and education booth at local events.

4. Provide any additional relevant information that supports the request.

Section IV A—PLAN OF CORRECTION

A Plan of Correction is required by PRC Section 41820(a)(6)(B). The plan is fundamentally a description of the actions the jurisdiction will take to meet the 50% goal by the expiration of the Time Extension.
Attach additional sheets if necessary.

Residential %	22%	Non-residential %	78%

PROGRAM TYPE Please use the Board's Program Types. The Program Glossary is online at: www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
Economic Incentives 6010-PI-EIN	New	Develop and implement City program to subsidize top ten generators' expansion of their recycling programs. Conduct technical assistance (e.g., waste audit) to top 10 generators to set up waste prevention and recycling programs. [1,731 tons from top 10 generators x 0.35 = 609 tons]	User fees	12/31/02	1.2%
Ordinances 6020-PI-ORD	New	Enact ordinance requiring source separation of C&D debris and 25% recycling. Set threshhold for large projects (e.g. school district projects). Mandate inclusion of percentage of inert debris recycling in bids. [11,053 tons x 0.25 = 2,763 tons]	User fees	6/30/03	5.5%
MRF 7000-FR-MRF	New	As an alternative, City will enact MRF processing if above program(s) is inadequate and based on financial feasibility.	User fees	12/31/03	
		Total Estimated Diversion Percent From New and/or Expanded Programs			6.7%
		Current Diversion Rate Percent From Latest Annual Report			44%
		Total Planned Diversion Percent Estimated			50.7%

PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPANDED	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED
Los Angeles Regional Agency 6030-PI-OTH	New	As an alternative, City will consider joining a regional agency (Los Angeles Regional Agency). CONTINGENT DIVERSION □□□□□	12/31/03

Collection Rerouting 6030-PI-OTH	New	In collaboration with City's franchise hauler, City will alter its trash collection schedules to minimize misreporting and confusion by scale masters.	6/30/03