To request a Time Extension (TE) or Alternative Diversion Requirement (ADR), please complete and sign this request sheet and return it to your Office of Local Assistance (OLA) representative at the address below, along with any additional information requested by OLA staff. When all documentation has been received, your OLA representative will work with you to prepare for your appearance before the Board. If you have any questions about this process, please call (916) 341-6199 to be connected to your OLA representative.

Mail completed documents to:

California Integrated Waste Management Board
Office of Local Assistance, (MS 25)
1001 I Street
PO Box 4025
Sacramento CA 95812-4025

General Instructions:

For a Time Extension complete Sections I, II, III-A, IV-A, and V.

For an Alternative Diversion Requirement complete Sections I, II, III-B, IV-B and V.

Section I: Jurisdiction Information and Certification

All respondents must complete this section.

I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of:

Jurisdiction Name City of Woodland	County Yolo
Authorized Signature Heidi Hopper	Title Conservation Coordinator

Type/Print Name of Person Signing Heidi Hopper	Date May 25, 2005	Phone (530) 406-5109

Person Completing This Form (please print or type) Heidi Hopper	Title Conservation Coordinator

Phone (530)406-5109	E-mail Address hhopper@cityofwoodland.org	Fax (530)666-1266

Mailing Address City of Woodland Public Works, Environmental Operations, 300 First Street,	City Woodland,	State CA	ZIP Code 95695-3413

Section II—Cover Sheet

This cover sheet is to be completed for each Time Extension (TE) or Alternative Diversion Requirement (ADR) requested.

1. Eligibility

Has your jurisdiction filed its Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element with the Board (must have been filed by July 1, 1998 if you are requesting an ADR)?

☐ No. If no, stop; not eligible for a TE or ADR.

☒ Yes. If yes, then eligible for a TE or ADR.

2. Specific Request and Length of Request

Please specify the request desired.

☒ **Time Extension Request**

Specific years requested _2005_____

Is this a second request? ☒ No ☐ Yes Specific years requested. _ _____
(**Note:** Requests for an additional extension will need to address why the jurisdiction's efforts to meet the 50% goal by the end of the first extension were not successful.)

☐ **Alternative Diversion Requirement Request (*Not allowed for Regional Agencies*).**

Specific ADR requested _ _____%, for the years_ _____.

Is this a second ADR request? ☐ No ☐ Yes Specific ADR requested _ ____%, for the years _ _____
(**Note:** Requests for an additional ADR will need to address why the jurisdiction's efforts to meet 50% by the end of the first ADR period were not successful.)

Note: Extensions may be requested anytime by a jurisdiction, but will only be effective in the years from January 1, 2000 to January 1, 2006. An original request for a TE/ADR may be granted for any period up to three years and subsequent requests for TE/ADR may extend the original request or be based on new circumstances but the total number of years for all requests cannot total more than five years or extend beyond January 1, 2006.

Section IIIA—TIME EXTENSION

Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's progress in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.

Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIA-1).

1. Why does your jurisdiction need more time to meet the 50% goal? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.

Woodland has averaged an annual diversion rate of 44.625% since the 1995-96 reporting year. The city would like a 2005 extension to confirm it's anticipated diversion increase from new and/or expanded programs during 2004 and 2005.

The City, in conjunction with its waste service provider, has significantly enhanced the level of program implementation occuring within the City. Over the last several years, the residential and commercial recycling programs have been expanded to provide increased diversion opportunities for this growing community. For example, the residential curbside recycling program has transitioned from a smaller volume bin structure system to a commingled program serviced every week that provides increased recycling capacity leading to increased diversion. The commercial recycling program has been expanded significantly to allow businesses to recycle commingled recyclables at no additional cost. The number of businesses serviced by this program is expanding on a continual basis due to increased promotion by City and waste provider recycling staff. Additionally, numerous other programs identified in the City's Source Reduction and Recycling Element (SRRE) have been implemented and are supporting significant diversion tonnages. The City is still working to expand existing diversion programs while adding a new endeavor to increase the diversion of construction and demolition materials.

Several barriers may have contributed to the lagging diversion rate; insufficient staff to fully implement selected programs, lack of a solid commercial recycling program and the need to capture construction and demolition materials.

2. Why does your jurisdiction need the amount of time requested? Describe any relevant circumstances in the jurisdiction that contribute to the need for a Time Extension.

Historically, the solid waste/recycling division had insufficient staff support. In the middle of 2001 the City hired a conservation coordinator for full program support and public education. More recently, this division has added additional staff time focused specifically on education and outreach efforts. The hauler also hired a full time recycling coordinator in latet 2003 to focus commercial and school recycling and other diversion efforts. This focus is important due to the fact that the City's commercial sector is reponsible for 80% of the waste generated.

This team has focused over time on program enhancement and development. Additional time is necessary to expand current programs and to create additional programs as identified in the Plan of Correction.

3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.

The recycling coordinators in the early history of AB 939 set forth foundational recycling programs and public education to the best of their ability and to date have implemented all but two of the programs identified in the SRRE, as well as added new and/or expanded programs. With a wide area of responsibility given to the recycling/conservation coordinator position with the city we believe we are working at capacity and will continue to do so in order to comply with the mandates of AB939. Internal program review, research of similar size cities' succesful programs and an addition of a "1000 hours" temporary employee in the solid waste division for the city show our dedication to AB939 compliance.

4. Provide any additional relevant information that supports the request.

Woodland experienced a building growth during 2001/02/03 in the sector of town called the South East Area. Increased population and a lack of commercial programs during this time did not support an increase in diversion. The subsequent hiring of new and additional staff in conjunction with implementation of the expanded residential and commercial recycling programs should provide substantial increases to the City's diversion rate.

Woodland currently has a draft C&D ordinance. We anticipate more time and attention to a city-wide full implementation of a C&D ordinance upon the approval of additional staff to assist in this endeavor. To address the new Spring Lake development, scheduled to begin building in July or August 2005, with a build out date of 2017, which will add an additional 4000 homes and aprox 10-12 thousand population, the city has built in a recycling component/requirement that is a "condition of approval" for contractors specifically in this development. The requirement states that the contractor will work with city staff and Waste Management to set up bins for recycling materials at the construction site and that city staff can inspect the site at will. The condition of approval is contingent upon their recycling component/requirement fullfillment.

We are currently reporting to council a proposal to change removal of loose green waste in the street to a citywide automated containerized green waste system which includes a complete rate structure change to a "Pay As You Throw" program that promotes financial incentives for lessoning disposal.

Woodland also participated in a joint grant application w/Yolo County to expand bi-monthly Household Hazardous Waste by building a permanent HHW facility at the Yolo Central Landfill.

Section IIIB—ALTERNATIVE DIVERSION REQUIREMENT

Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's efforts in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.

Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIB-1.).

1. Why does your jurisdiction need and Alternative Diversion Requirement? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.

n/a

2. Why is your jurisdiction requesting an Alternative Diversion Requirement in lieu of a Time Extension?

3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.

4. Describe any relevant circumstances in the jurisdiction that contribute to the need for an ADR. Provide any relevant information that supports the request.

Section IV A—PLAN OF CORRECTION

A Plan of Correction is required by PRC Section 41820(a)(6)(B). The plan is fundamentally a description of the actions the jurisdiction will take to meet the 50% goal by the expiration of the Time Extension.

Attach additional sheets if necessary.

Residential %	20	Non-residential %	80

PROGRAM TYPE Please use the Board's Program Types. The Program Glossary is online at: www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
2000	expand	Co-mingled residential curbside automated cart service expanded from a smaller volume manual (2 cubes) system collecting newspaper and bottles/cans only. The new curbside system now provides 65-gallon carts serviced weekly. Materials accepted includes all paper, catalogs, phone books, cardboard, all bottles and cans. This program began in late 2003 and went city-wide early in 2004. This program is anticipated to take full effect within one year of full roll-out.	existing rates	July 1, 2005 and ongoing	1
2030	expand	Co-mingled commercial dumpster service expanded from paper & cardboard only. The new program accepts all paper, catalogs, phone books, cardboard, and all bottles & cans. Recycling dumpsters are on average 4 cubic yard capacity and serviced twice a week . This program began in late 2003 and was availabe city-wide in early 2004. Businesses are being added on a continual basis. Also special materials recycling and market identification support offered by hauler.	existing rates	July 1, 2005 and ongoing	3
2060	expand	Co-mingled government office recycling (city & county offices) expanded from paper & cardboard only to the acceptance of all paper, catalogs, phone books, cardboard, and bottles/cans. Recycling dumpsters average 4 cubic yards and are service once or twice a week. This program began in late 2003 and was available to all government offices in early 2004.	existing rates	July 1, 2005 and ongoing	.25
2050	expand	Co-mingled recycling service provided to all schools within the City. The new program accepts all paper, catalogs, phone books, cardboard, and all bottles & cans. Recycling dumpsters are on average 4 cubic yard capacity and serviced once or twice a week . This program began in late 2003 and was availabe city-wide in early 2004.	exsisting rates	January 2005 and ongoing	.50
3000 & 3020	expand & new	Transition residential green waste loose street pickup to citywide containerized green waste pickup. This transition will expand to new small commercial/business accounts located in the core downtown area. These small facilities will be able to participate in the new containerized green waste service program planned for roll-out in January 2006.	new rates	January 2007	0

4060	new	The new Spring Lake development is scheduled to begin construction in July or August 2005 having a build out date of 2017, will add 4000 homes and approximately 10-12 thousand people. To address this development, the city has initiated a recycling component requirement that is a "condition of approval" for contractors. This requirement states that the contractor will work with city and waste hauler staff to recycle materials generated at the construction site. In addition, city staff can and will inspect the site at their discretion to determine compliance. Waste hauler staff will provide educational support materials for this program. Woodland currently has a draft C&D ordinance. We anticipate more time and attention to a city-wide full implementation of a C&D ordinance upon the approval of additional staff to assist in this endeavor.	existing rates	December 31, 2005 and ongoing	2
		Total Estimated Diversion Percent From New and/or Expanded Programs			6.75%
		Current Diversion Rate Percent From Latest Annual Report			44%
		Total Planned Diversion Percent Estimated			50.75%

PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPANDED	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED
5020	new	Waste Management hired a new Recycling Coordinator whose focus is commercial and school recycling assistance , education and outreach. The City increased staff with a part-time "1000 hours" employee to support and assist the solid waste division in education & outreach efforts. The City inceased staff will support outreach activities for all diversion programs including those listed in the Plan of Correction above.	January 2004 for WM staff. City position began Sept 2004.
5000 & 5010	new	The new conservation coordinator created recycling information pages to the city website in 2002. It is currently being reviewed for updates and revisions to be made during late summer 2005. New educational brochures were created in 2003 and 2004, and will be updated as needed. Advertisement is also broadcast on a local cable TV channel and slides at the local movie theatre.	August 2005 and ongoing
6020	new	The anticipated full implementation of an adopted city-wide C&D ordinance will ensure all C&D materials are reported. Until this time, the Spring Lake recycling component/requirement will capture the recycling of construction material in this specific development site. Unless the city adopts a new plan for expanded annexation, this is the last big development in Woodland.	July 2007

Section IV B—GOAL ACHIEVEMENT

Goal Achievement describes the activities the jurisdiction will use to achieve the ADR.
Attach additional sheets if necessary..

Residential %		Non-residential %	

PROGRAM TYPE Please use the Board's Program Types. The Program Glossary is online at: www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
		n/a			
		Total Estimated Diversion Percent From New and/or Expanded Programs			
		Current Diversion Rate Percent From Latest Annual Report			
		Total Planned Diversion Percent Estimated			

PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED

Section V – PARIS

Office of Local Assistance staff will be reviewing your Jurisdiction's Planning Annual Report Information System (PARIS) database printout as part of the evaluation of your request. Should the Jurisdiction have updates or revisions to the program implementation from the latest Annual Report submitted to the Board, please attach to the application the Jurisdiction's PARIS database printout showing updates or revisions.

Contact your Office of Local Assistance Representative at (916) 341-6199 for a copy of PARIS, or go to the Board's website at **www.ciwmb.ca.gov/LGCentral/PARIS/**.