Board Meeting
September 17-18, 2002

Agenda Item
CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD
Attachment 1

STATE OF CALIFORNIA

To request a Time Extension (TE) or Alternative Diversion Requirement (ADR), please complete and sign this form and return it to your Office of Local Assistance (OLA) representative at the address below, along with any additional information requested by OLA staff. When all documentation has been received, your OLA representative will work with you to prepare for your appearance before the Board. If you have any questions about this process, please call (916) 341-6199 to be connected to your OLA representative.

Mail completed documents to:

California Integrated Waste Management Board
Office of Local Assistance, (MS 25)
1001 I Street
PO Box 4025
Sacramento CA 95812-4025

Post-it® Fax Note 7671	Date 8-6-02	# of pages ▶
To Rebecca Brown	From Roberta	
Co./Dept.	Co.	
Phone #	Phone #	
Fax # 916 319-7527	Fax #	

General Instructions:

For a Time Extension complete Sections I, II, III-A, IV-A, and V.

For an Alternative Diversion Requirement complete Sections I, II, III-B, IV-B and V.

Section I: Jurisdiction Information and Certification

All respondents must complete this section.

I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of:

Jurisdiction Name City of Upland	County San Bernardino
Authorized Signature	Title Senior Management Analyst

Type/Print Name of Person Signing Roberta Knighten	Date 8/5/02	Phone (909) 931-4242

Person Completing This Form (please print or type) Roberta Knighten	Title Senior Management Analyst

Phone (909)931-4242	E-mail Address rknighten@ci.upland.ca.us	Fax (909)931-4274

Mailing Address PO Box 460	City Upland	State CA	ZIP Code 91785

Section II—Cover Sheet

This cover sheet is to be completed for each Time Extension (TE) or Alternative Diversion Requirement (ADR) requested.

1. Eligibility

Has your jurisdiction filed its Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element with the Board (must have been filed by July 1, 1998 if you are requesting an ADR)?

☐ No. If no, stop; not eligible for a TE or ADR.

☒ Yes. If yes, then eligible for a TE or ADR.

2. Specific Request and Length of Request

Please specify the request desired.

☒ **Time Extension Request**

Specific years requested _2001,2002,2003_____

Is this a second request? ☒ No ☐ Yes Specific years requested. _ _____
(**Note:** Requests for an additional extension will need to address why the jurisdiction's efforts to meet the 50% goal by the end of the first extension were not successful.)

☐ **Alternative Diversion Requirement Request (*Not allowed for Regional Agencies*).**

Specific ADR requested _ _____%, for the years_ _____.

Is this a second ADR request? ☐ No ☐ Yes Specific ADR requested _ ____%, for the years _ _____
(**Note:** Requests for an additional ADR will need to address why the jurisdiction's efforts to meet 50% by the end of the first ADR period were not successful.)

Note: Extensions may be requested anytime by a jurisdiction, but will only be effective in the years from January 1, 2000 to January 1, 2006. An original request for a TE/ADR may be granted for any period up to three years and subsequent requests for TE/ADR may extend the original request or be based on new circumstances but the total number of years for all requests cannot total more than five years or extend beyond January 1, 2006.

Section IIIA—TIME EXTENSION

Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's progress in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.

Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIA-1).

1. **Why does your jurisdiction need more time to meet the 50% goal? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.**

Due to prolonged contract negotiations with our previous hauler, we were unable to implement a fully automated three container collection program until May of 2001. At that time we changed service providers, significantly changing our curbside recycling efforts in addition to expanding our commercial recycling programs. The limited size of the containers and the inability of our previous hauler to provide additional containers prevented maiximization of residential program. A pilot program was started with select commercial accounts, however the program was not as successful as hoped because the hauler did little to promote the program. Efforts were also hampered because during contract negotiations the City's focus was on program design for the new service contract versus outreach for the existing contract. Barriers will be overcome with the change in service provider.

2. **Why does your jurisdiction need the amount of time requested? Describe any relevant circumstances in the jurisdiction that contribute to the need for a Time Extension.**

The City estimates that it will take the length of time requested to fully implement all of the programs spelled out in our new solid waste franchise agreement with Burrtec Waste Industries. As previously mentioned Burrtec began providing collection services in May of 2001 after attempts to negotiate a new agreement with our previous hauler were unsuccessful after three years. Our new franchise agreement calls for specific performance outcomes by the hauler relative to both residential and commercial recycling. The hauler is evaluated on an annual basis, the first perforamnce evaluator is the 50% diversion mark by May 2002. The three year period was asked for to evaluate the hauler's performance and to add/modify programs if the required 50% diversion was not met.

3. **Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.**

Although the City has had a residential curbside recycling program since 1990 and the diversion has increased each year, it was felt that the implementation of the automated system would better assist us in meeting the 50% mandate. Other good faith efforts include pilot commercial recycling programs, residential greenwaste collection, composting workshops, and school recycling programs implemented in 1998. In addition to increasing the size of our recycling containers, we have also expanded the list of items that are accepted under our program. The recently negotiated agreement provides for increased public education opportunities including the distribution of a quarterly newsletter to all residents and businesses and community events. All loads will now be processed at the MRF to maximize the amount of waste diverted from landfills. Commercial recycling programs have been expanded under the terms of the agreement. The City's Garbage and Waste Matter ordinance was also recently amended requiring a minimum of 50% diversion for all C & D waste. The City also has implemented a recycled content procuremnet policy followed by all City departments. Recycling containers have been provided to all public buildings and City parks. The City grasscycles at all City parks and medians maintained by the City. Composting workshops are held throughout the summer months. A permanent facility for HHW collection is open each Saturday.

4. **Provide any additional relevant information that supports the request.**

None.

Section IIIB—ALTERNATIVE DIVERSION REQUIREMENT

Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's efforts in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.
Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIB-1.).

1. Why does your jurisdiction need and Alternative Diversion Requirement? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.

2. Why is your jurisdiction requesting an Alternative Diversion Requirement in lieu of a Time Extension?

3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.

4. Describe any relevant circumstances in the jurisdiction that contribute to the need for an ADR. Provide any relevant information that supports the request.

Section IV A—PLAN OF CORRECTION

A Plan of Correction is required by PRC Section 41820(a)(6)(B). The plan is fundamentally a description of the actions the jurisdiction will take to meet the 50% goal by the expiration of the Time Extension.

Attach additional sheets if necessary.

Residential %	56%	Non-residential %	44%

PROGRAM TYPE **Please use the Board's Program Types. The Program Glossary is online at:** www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
Residential Curbside	Expand	Increased capacity of recycling containers offered to residents. Went from manually collected 14 and 18 gallon tubs to automated 65 gallon wheeled containers. Larger container size promotes recycling of materials that would not fit in old containers, for example additional plastics, new mixed paper types. Additional recycling containers offered at a significant savings over additional refuse container.	Franchise agreement	6/2003	5%
Construction and Demolition	Expand	Source separated boxes at construction sites. Penalty fees accessed for those that don't meet diversion. Select routing by hauler.	Franchise agreement	6/2003	1%
Commercial On Site Pickup	Expand	Recycling bins available at significant savings. Select routing by hauler.	Franchise agreement	6/2003	3%
Special Collection/White Goods	Expand	Services provided as part of monthly service fee. Each residential customer receives four bulky item collections per year at no additional cost. Expansion from once a year special event to on call service. Special collection events for commercial and multi-family customers.	Franchise agreement	6/2003	2%
		Total Estimated Diversion Percent From New and/or Expanded Programs			11%
		Current Diversion Rate Percent From Latest Annual Report			41%
		Total Planned Diversion Percent Estimated			52%

PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPANDED	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED
Public Education	Expand	Quarterly newsletter, annual community event, special collection events. Focused outreach on increased recycling opportunities, product types.	on-going
Business Waste Reduction Program	New	Waste audits provided to businesses at no additional cost. Recycling bins available at significant savings to promote diversion.	on-going
Procurement	Expand	City's procurement policy revised to encourage the purchase of products containing recycled content and the employment of waste prevention practices, adopted April 2001.	on-going.
C & D Ordnance	New	Calls for C & D waste diversion of at least 50%	on-going

Section IV B—GOAL ACHIEVEMENT

Goal Achievement describes the activities the jurisdiction will use to achieve the ADR.
Attach additional sheets if necessary..

Residential %		Non-residential %	

PROGRAM TYPE Please use the Board's Program Types. The Program Glossary is online at: www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
		Total Estimated Diversion Percent From New and/or Expanded Programs			
		Current Diversion Rate Percent From Latest Annual Report			
		Total Planned Diversion Percent Estimated			

PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED

Section V – PARIS

Office of Local Assistance staff will be reviewing your Jurisdiction's Planning Annual Report Information System (PARIS) database printout as part of the evaluation of your request. Should the Jurisdiction have updates or revisions to the program implementation from the latest Annual Report submitted to the Board, please attach to the application the Jurisdiction's PARIS database printout showing updates or revisions.

Contact your Office of Local Assistance Representative at (916) 341-6199 for a copy of PARIS, or go to the Board's website at **www.ciwmb.ca.gov/LGCentral/PARIS/**.