STATE OF CALIFORNIA

CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD

To request a Time Extension (TE) or Alternative Diversion Requirement (ADR), please complete and sign this form and return it to your Office of Local Assistance (OLA) representative at the address below, along with any additional information requested by OLA staff. When all documentation has been received, your OLA representative will work with you to prepare for your appearance before the Board. If you have any questions about this process, please call (916) 341-6199 to be connected to your OLA representative.

Mail completed documents to:

California Integrated Waste Management Board
Office of Local Assistance, (MS 25)
1001 I Street
PO Box 4025
Sacramento CA 95812-4025

OCT 2001

General Instructions:

For a Time Extension complete Sections I, II, III-A, IV-A, and V.

For an Alternative Diversion Requirement complete Sections I, II, III-B, IV-B and V.

Section I: Jurisdiction Information and Certification

All respondents must complete this section.

I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of:

Jurisdiction Name **San Carlos**	County **San Mateo**
Authorized Signature Michael P. Garvey	Title City Manager

Type/Print Name of Person Signing Michael Garvey	Date 10/17/01	Phone (650) 595-2044

Person Completing This Form (please print or type) Nanette Sartoris	Title Consultant

Phone (415) 896-5900	E-mail Address nsartoris@esassoc.com	Fax (415) 896-0332

Mailing Address 225 Bush Street, Suite 1700	City San Francisco	State CA	ZIP Code 94104

Section II—Cover Sheet

This cover sheet is to be completed for each Time Extension (TE) or Alternative Diversion Requirement (ADR) requested.

1. Eligibility

Has your jurisdiction filed its Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element with the Board (must have been filed by July 1, 1998 if you are requesting an ADR)?

☐ No. If no, stop; not eligible for a TE or ADR.

☒ Yes. If yes, then eligible for a TE or ADR.

2. Specific Request and Length of Request

Please specify the request desired.

☒ **Time Extension Request**

Specific years requested: 2001, 2002, 2003

Is this a second request? ☒ No ☐ Yes Specific years requested. _____

(**Note:** Requests for an additional extension will need to address why the jurisdiction's efforts to meet the 50% goal by the end of the first extension were not successful.)

☐ **Alternative Diversion Requirement Request (*Not allowed for Regional Agencies*).**

Specific ADR requested _____%, for the years _____.

Is this a second ADR request? ☐ No ☐ Yes Specific ADR requested _____%, for the years _____

(**Note:** Requests for an additional ADR will need to address why the jurisdiction's efforts to meet 50% by the end of the first ADR period were not successful.)

Note: Extensions may be requested anytime by a jurisdiction, but will only be effective in the years from January 1, 2000 to January 1, 2006. An original request for a TE/ADR may be granted for any period up to three years and subsequent requests for TE/ADR may extend the original request or be based on new circumstances but the total number of years for all requests cannot total more than five years or extend beyond January 1, 2006.

Section IIIA—TIME EXTENSION

Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's progress in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.

Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIA-1).

1. **Why does your jurisdiction need more time to meet the 50% goal? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.**

   The City planned to meet the state-mandated 50 percent diversion goal by 2000; falling short of this goal has highlighted the need to revisit diversion program implementation and the need for new and/or expanded programs.

   The City has implemented all of the programs identified in the SRRE, or suitable alternatives, as well as several additional programs. Failure to achieve the 50 percent diversion goal suggests that SRRE-selected programs may have under-performed. On March 26, 2000, the City passed a C&D Ordinance requiring at least 60 percent diversion from construction and demolition projects subject to the ordinance. The effectiveness of this program in diverting materials had not been fully realized in 2000. The City needs the additional time to enhance the effectiveness of the programs that are currently in place and to implement new and expanded programs targeting construction and demolition waste, commercial and multi-family waste, self-haul waste, and to a lesser extent residential waste. The San Carlos Transfer Station is located in San Carlos. As such, relative to other nearby cities, the City is faced with an unusually high percentage of unsorted self-haul waste. In 2000, self-haul waste going to the transfer station and to Ox Mountain Landfill accounted for roughly 35 percent of the City's disposed wastestream. The City needs to work closely with the owners and operators of these facilities to develop an aggressive program that will increase the recovery rate from rich self-haul loads and to provide incentives for source-separation of loads.

   The principal barrier to achieving 50 percent diversion was failure to recognize that the City's existing programs currently implemented would not achieve the 50 percent goal. The City plans to overcome this barrier by focusing its efforts on those wastestreams that have the highest diversion potential and that comprise the most significant portion of the City's disposed wastestream. A careful review of the City's disposal and diversion by waste sector in 2000 indicates that with appropriately targeted programs, substantial improvements can be achieved in the targeted wastestreams. The planned new and/or expanded programs are shown in the Plan of Correction in Section IV.A. These programs address gaps found in the SRRE. The diversion projections in the Plan of Correction are based on recent reports of waste disposal and diversion prepared by the City's franchised hauler, and ambitious but realistic estimates of the amount of the targeted wastestream that each program will achieve.

   The new and expanded programs will be coupled with enhanced public education and information programs that increase awareness of existing programs and better inform residents, business operators, and construction contractors of the importance of diverting materials and of buying recycled-content materials.

   To ensure goal achievement, the City has included a contingency program in its Plan of Correction, the need for which will be revisited after determination of goal achievement in 2001 and 2002. The City has selected programs that are intended to achieve a diversion rate well above 50 percent to demonstrate the City's commitment to meeting the mandated diversion rates and to correct for any unforeseen barriers.

2. **Why does your jurisdiction need the amount of time requested? Describe any relevant circumstances in the jurisdiction that contribute to the need for a Time Extension.**

   The City requests a three-year extension because it will take this amount of time to fully implement the programs described in the Plan of Correction. The City has incorporated a contingency program into its suite of programs that will be enacted should diversion targets remain below 50 percent in 2001 and 2002.

3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.

Current 2000 diversion is at 42 percent. The City has achieved this diversion rate through a combination of locally and regionally implemented programs and private sector activities. The programs that have contributed most to the City's diversion rate include:

- Curbside Recycling: implemented in 1990 and expanded in 1997. Program includes collection of OCC, MP, ONP, and bottles and cans. Program accounts for roughly 5 percent of the City's diversion.

- Curbside Plant Material Collection and Transfer Station Recovery: organics recovery began at the Transfer Station in 1995 and has since been expanded to include residential curbside collection (carts are provided to all households). The City also participated in a regional program to implement rate incentives for separated yard waste and wood waste at the transfer station and landfill. Program accounts for about 8 percent of the City's diversion.

- Transfer Station and Landfill Material Recovery: Material recovered at the TS through the expanded floor sort and aggregates recycling programs recover materials from rich self-haul and debris box loads. Program accounts for approximately 8 percent of the City's diversion.

In addition to these programs, in 1999, the City sponsored an intensive outreach effort targeting the City's largest commercial and industrial waste generators. The City has also participated in all regional public eduction and outreach efforts since 1990, including bilingual programs and programs that emphasize economic incentives for recycling, such as redeeming CRV materials.

As stated in the response to Question 1 above, the City has implemented all of the programs selected in the SRRE or suitable alternatives. By implementing all of the programs in the SRRE, the City has made a good faith effort to achieve 50 percent diversion. The most recent version of the PARIS reports for the City are included in Section V of this report.

4. Provide any additional relevant information that supports the request.

No additional information to be provided.

Section IV A—PLAN OF CORRECTION

A Plan of Correction is required by PRC Section 41820(a)(6)(B). The plan is fundamentally a description of the actions the jurisdiction will take to meet the 50% goal by the expiration of the Time Extension.

Attach additional sheets if necessary.

Residential %	37%	Non-residential %	63%

PROGRAM TYPE **Please use the Board's Program Types. The Program Glossary is online at:** www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
Commercial Program	Expand	Target smaller commercial generators and re-target large generators from previous outreach efforts.	SBWMA fees	7/1/02	2.7%
Transfer Station (TS) Floor Sort Program	Expand	Increase recovery rate for materials from rich self-haul loads. Provide incentives for source-separation of self-haul loads.	SBWMA fees	6/1/02	1.7%
Progressive Rate Structure	New	Implement progressive rate structure under which additional increments of service level become more costly. Targets franchised commercial and residential wastestreams.	Refuse Collection Rates	6/1/02	3.7%
C&D Program	Expand	C&D Ordinance adopted 3/00. Ordinance requires at least 60 percent diversion from construction and demolition projects with projected costs equal to or greater than $10,000 and which will generate more than 5 tons of C&D debris. Applicants for such projects are required to complete waste management plans prior to issuance of a building or demolition permit. In 6/01, the City hired additional part-time staff to implement, promote, and track effectiveness of the ordinance. If necessary, consider amending ordinance to target a larger number of projects.	General Fund; permit fees	1/1/03	9.3%
Multi-Family Program: Phase 1	New	Initiate intensive outreach campaign to increase participation in existing and new programs.	Refuse Collection Rates	9/1/02	2.4%
CONTINGENCY PROGRAMS					
Multi-Family Program: Phase 2	New	If Phase 1 under-performs, consider enacting multi-family recycling ordinance that would require management to provide adequate space for recycling and recycling bins; hire part-time staff to implement, promote and track effectiveness of the ordinance.	General Fund	5/1/03	1.6%
		Total Estimated Diversion Percent From New and/or Expanded Programs: **(Diversion Percent From Contingency Programs):**			19.8% (1.6%)
		Current Diversion Rate Percent From Latest Annual Report:			42.4%
		Total Planned Diversion Percent Estimated (w/o Contingency Programs):			62.2%

PROGRAMS SUPPORTING DIVERSION ACTIVITIES			
PROGRAM TYPE	NEW or EXPANDED	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED
Public Education	Expand	Public Education and Information programs will be enhanced to increase awareness of existing, expanded, and new programs and to better inform residents, business operators, and construction contractors of the importance of diverting materials and of buying recycled-content materials.	On-going

Section V – PARIS

Office of Local Assistance staff will be reviewing your Jurisdiction's Planning Annual Report Information System (PARIS) database printout as part of the evaluation of your request. Should the Jurisdiction have updates or revisions to the program implementation from the latest Annual Report submitted to the Board, please attach to the application the Jurisdiction's PARIS database printout showing updates or revisions.

Contact your Office of Local Assistance Representative at (916) 341-6199 for a copy of PARIS, or go to the Board's website at **www.ciwmb.ca.gov/LGCentral/PARIS/**.

☒ PARIS Printout

The attached PARIS printout includes program status and notes submitted as part of the City's 2000 Annual Report to the CIWMB.